



**The Loppet Foundation
Local Organizing Committee (LOC) Chair
Volunteer Role**

[The Loppet Foundation](#)'s mission is connecting people to the outdoors through experiences that grow community. We value anti-racism, collaboration, growth, inclusion, play, stewardship and well-being. The foundation provides quality programming for youth and adults, produces world class adventures and sporting events, and strives to create a welcoming and inclusive community in its operations in Theodore Wirth Park.

The Local Organizing Committee (LOC) are dedicated and energetic individuals who work together to produce high quality commentative events in conjunction with the Loppet Foundation, US Ski & Snowboard and Central Cross Country Skiing (CXC).

The LOC is made up of about 25 committed volunteers that the LOP Chair oversees. The LOC Chair works closely with the Director of Events. This is a year round volunteer position that is typically 1 meeting a month in the fall and winter, plus 1 full event weekend in the winter. The LOC is responsible for 1 event per year typically. In 2024, the 2024 Loppet World Cup was produced by the LOC in close collaboration with The Loppet staff.

Job Summary: The LOC Chair is responsible for the leadership and management of all aspects of the Organizing Committee for annual NRL and FIS cross country ski races at Theodore Wirth Park. The LOC Chair will be the key point of contact for U.S. Ski & Snowboard and CXC in the development of each event and will be responsible for overseeing the U.S. Ski & Snowboard Event Organizing Agreement, the CXC Cup Organizer Agreement, and the event budget.

Time Commitment: Varies depending on complexity of the event. Standards events such as the CXC Cup (JNQ's), Super Tour, and collegiate events require about five hours a week beginning in the fall until the event and approximately four days prior to the event weekend. Larger events such as the Junior Nationals, World Masters Cup, and the World Cup require between 5 - 10 hours a week starting one year prior to the event and between 1 to 4 twenty (20) hour weeks immediately prior to the event.

Responsibilities:

LOC Chair is responsible for the following:

- Serve as the key interface to US Ski & Snowboard and (CXC) for the development of the event.
- Assist with planning and defining the organizational structure of the event.
- Organize and facilitate LOC leadership meetings.
- Knowledge of the event requirements.
- Oversee and facilitate communication between team members and stakeholders.
- Provide coordination, management, and leadership for the event.

The position requirements include:

- Competence with Google Suite, Zoom, and other productivity apps.
- Good organizational and Project Management skills.

*We recognize the need for a diverse workforce and understand that traditionally underrepresented communities must be centered in the work we do. As a Foundation, we are committed to building a blended team that reflects the community we serve. Hence, **we strongly encourage BIPOC, Indigenous and Queer-identified individuals to apply.***

Email Mike Bono, current LOC Chair at mbono2411@gmail.com if interested.