The Loppet Foundation

Adventures Camp Coordinator

The Loppet Foundation creates a shared passion for year-round, outdoor adventure in the Minneapolis area, focusing on underserved youth and families. The foundation provides quality programming for youth and adults, produces world class adventures and sporting events, and strives to create a welcoming and inclusive community in its operations in Theodore Wirth Park. The Loppet staff are dedicated and energetic individuals who work together leveraging the various aspects of the Foundation to create a whole that is more than the sum of its parts.

Job Summary:

The Loppet Foundation is seeking an inspiring, active, and organized leader to run its annual Summer Camp. Loppet Adventure Camp’s mission is to promote outdoor-active lifestyles in urban youth by offering experiences in Theodore Wirth Park - a safe and fun environment, with an emphasis on skills progression and social development.

Activities include: canoeing, mountain biking, orienteering, adventure racing, archery, and classic summer camp games.

Loppet Adventure Camp has been one of the Loppet's most successful programs - introducing thousands of children in Minneapolis to outdoor activities that many continue to pursue both recreationally and competitively. Many former campers become leaders in the outdoor community with some even coming back to work at Adventure Camp as counselors.

Adventures Camp Coordinator is responsible for the following:

- Hiring, training and scheduling Camp Counselors
- Supervising the camp staff and providing direction on payroll
- Communicate with external and internal members of the camp community - including parents and/or other adults in youth lives
- Implement the program’s curriculum in adherence to all regulations and policies governing camp

Required Knowledge and Abilities:

- Organizational acumen
- Experience with youth development as it relates to outdoor adventure and/or experience in an educational setting
- Proven leadership skills
- Outstanding communication skills
- Ability to use Google Drive

Preferred Knowledge and Abilities:

- A Bachelor’s degree or equivalent youth development experience.
- 4 years of experience working with youth in the outdoors or community.
- Previous supervisory experience

The Adventure Camp Coordinator reports to the Adventures Director who reports to the Executive Director. This is a seasonal hourly position that starts in mid May and ends in late August. The wage is $20 USD per hour with a schedule of 40 hours per week normally from Monday - Friday, 9 am - 4 pm.
We recognize the need for a diverse workforce and understand that traditionally underrepresented communities must be centered in the work we do. As a Foundation, we are committed to building a blended team that reflects the community we serve. Hence, we strongly encourage BIPOC, Indigenous and Queer-identified individuals to apply.

HOW TO APPLY

No phone calls, no walks in. To apply please follow the instructions below precisely.

Email the following materials to hr@loppet.org with an e-mail subject that reads exactly "Adventures Camp Coordinator": resume (preferably in .pdf form), cover letter in the body of the email.