Job Description
Trails and Grounds Supervisor

As the Loppet Foundation’s Trails and Grounds Supervisor, you help maintain national class trails for activities like cross country skiing, fat tire biking, snowshoeing, mountain biking, hiking and trail running. You will also be responsible for the Trailhead grounds and lead Loppet’s Stewardship programs as they relate to natural resources. You will be responsible for the direct management and supervision of Step Up interns in the summer months. You also help maintain and supervise the maintenance of the tubing and snowboarding hills. You are a leader on the snowmaking team. You must be able to communicate well and be able to lead volunteers and seasonal employees. You report to the Trails and Operations Manager.

Tasks to be Completed by or Lead by Trails and Grounds Supervisor

- Coordinates and maintains the Trailhead grounds lawns and patio space for activities like adventure camps, mountain bike events, outdoor weddings, cyclocross and other outdoor activities
- Responsible for supervision of Step Up interns in Summer months
- Leads Environmental Stewardship efforts within the Trails Department and Foundation
- Helps the Trails and Operations Manager lead the snowmaking operations
- Grooms ski trails, fat bike trails and tubing hill with tow behind groomers and snow cats
- Helps create layout of ski course by pushing snow with snow cats
- Assists with trail maintenance and trail building (ski trails, MTB trails and hiking/trail running trails)
- Assists with maintenance of trails equipment
- Communicates information on trail conditions for website and Trailhead staff
- Maintains trails for national and international events
- Helps support program and event operations
- Installs, maintains and designs landscape and grounds around Trailhead building
- Assists with organizing and maintaining warehouse and warehouse grounds
- Leads volunteer events like tree planting, park cleanup, trail maintenance, etc.
- Assist with Trails and Operations Manager with onboarding, training and scheduling seasonal employees
- Assist with development of training and safety materials and programs for the Trails Department

You will be successful at the Loppet if you enjoy balancing multiple priorities and interests. You are persistent and work with a sense of urgency. You have good judgement and are willing to take strategic risks. You believe in servant leadership and find joy in empowering our community members and volunteers in bringing the Loppet mission to life.

Other Considerations:
The Maintenance Supervisor works outdoors for much of the year in all weather Conditions.

The Supervisor will be proficient at operating snowmobiles and heavy equipment.

S/he will know the trails of Wirth Park and the City of Minneapolis and/or will have a strong interest in learning the layout of the trails.

The Supervisor must be safety conscious as much of the duties can be dangerous.

During the snowmaking portion of the season (generally December and January), there will be shift work available since the snowmaking process is a 24 hour operation.

This is a position that requires physical activity for much of the day and can involve heavy lifting and exertion.

This is a full-time, salaried position, with a starting pay range of $35,000-$40,000 per year, depending on qualifications and experience. Benefits include a health insurance plan, paid time off, paid sick leave, a retirement plan with employer match, and discounts on Loppet events and Classes.

The Loppet Foundation believes in equal employment opportunities for all, regardless of race, color, religion, sex, national origin, age, marital status, sexual orientation, gender, gender identity, gender expression, disability or any other legally protected classification. We have a strong commitment to hiring high potential people with varying backgrounds and identities.

To apply, send a resume and cover letter to Robert Ibler at ibler@loppet.org with the subject line “Trails and Grounds Supervisor.”